



## BOARD MEMBER AGREEMENT

# Interstages

7720 Alaska Avenue, NW  
Washington, DC 20012  
[www.Interstages.org](http://www.Interstages.org)  
[info@Interstages.org](mailto:info@Interstages.org)  
202.824.0740

As a member of the Board of Directors of Interstages, Inc., I am fully committed and dedicated to the mission of Interstages and pledge to carry it out. I understand that my duties and responsibilities include, but are not limited to, the following:

1. I am fiscally responsible, with other board members, for the organization. I will know our budget and take an active part in reviewing, approving, and monitoring the budget, as well as fundraising to meet it.
2. I know my and my fellow Board members' legal responsibilities for this organization. I am responsible for knowing and overseeing the implementation of policies and Board-authorized programs. When I am unsure of these responsibilities I will state that on the record and make an effort to find the information required.
3. I accept the bylaws and operating principles and understand that I am ethically responsible for the health and well-being of this organization.
4. I will give what is for me a substantial financial donation. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year.
5. I will actively engage in fundraising for Interstages in whatever ways are best suited for me and appropriate for the organization. This may include individual solicitations, undertaking special events, introducing Interstages staff to potential donors, writing mail appeals, and other such activities. If any of my activities involve or require the participation of Interstages, Inc. or the other Board members, I will seek the approval of the Board before I take such actions.
6. I will actively promote Interstages and encourage and support its staff.
7. I will make a reasonable effort to attend board meetings and to be available for occasional phone or e-mail consultation. Additionally, I will attend occasional Interstages functions, such as concerts or fundraisers, as appropriate. If I am regularly unable to meet my obligations as a board member, I will discuss this openly with the Board and may offer my resignation only after a reasonable transition plan has been approved. I understand that if I miss three consecutive Board Meetings or otherwise fail to act in a way consistent with my responsibilities or the mission of Interstages, my resignation may be requested by a majority of the Board.
8. In signing this document, I understand that no quotas are being set and that no rigid standards of measurement and achievement are being formed. I am joining a team that must work together. Every board member is making a statement of faith about every other board member. We are trusting each other to carry out the above agreement, cooperatively and to the best of our ability.

Board Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board Member Name (please print): \_\_\_\_\_

Board (Co-)Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Board (Co-)Chair Name (please print): \_\_\_\_\_